

**Eastern Communication Association
Intercultural Communication Interest Group Bylaws**

Article I

Name

The name of this organization shall be the Intercultural Communication Interest Group (ICIG) of the Eastern Communication Association (ECA). ICIG operates under the constitution and bylaws of ECA (**otherwise noted here as “the association”**) and shall be bound by all applicable rules and decisions of that association.

Article II

Purpose

The purpose of the interest group is to promote the ethical **study, criticism, research, and teaching** of intercultural communication as it is manifest across diverse contexts to facilitate shared meanings among cultural communities.

Article III

Membership

Membership in the interest group shall be open to all members of the association who are interested in intercultural communication.

Article IV

Meetings

Section One: An annual business meeting shall be held in conjunction with the association’s convention. The time and place of the meeting shall be determined by the Vice-president and planner of ECA.

Section Two: Those members present at the **interest group business meeting of the annual convention** shall constitute a quorum.

Article V

Officers

Section One: The officers of the interest group shall be the chair, vice chair, and secretary. **These officers shall perform the prescribed duties as specified below.**

Section Two: The chair shall preside at the business meetings of the interest group and discharge the duties normally adhering to this position. **Those duties include appointment of ad hoc committees and reviewers, election of officers, and any necessary training of incoming officers.**

Section Three: The vice chair shall plan the programs (i.e. unit meetings, panels and individual papers) for the interest group at the association’s annual meeting, shall attend all meetings scheduled by the ECA Vice President-Elect for the program planning of the following year’s convention, and shall discharge the duties normally adhering to this position. **These duties include undertaking special assignments delegated by the interest group chair in addition to arranging for the design and payment of all unit awards including the “best paper awards.”**

Section Four: Officers shall be elected at the annual business meeting. The term of office shall be for one year, and officers shall assume their positions at an appropriate time near the end of the business meeting at which

they were elected. Only individuals who are members of the association and unit (as designated at the time of convention registration and membership renewal) are eligible for office in the ICIG.

Section Five: Succession shall be automatic from vice chair to the chair during the business meeting at the annual convention.

Section Six: The outgoing chair of the ICIG shall serve as the interest group's representative to the Nominating Committee.

Article VI

The Executive Committee

Section One: The officers of the interest group shall constitute an Executive Committee. No member of the Executive Committee except the secretary shall be eligible to succeed him or herself in the same capacity. In the event of the incapacity of any officer, the Executive Committee shall, at its discretion, elect a replacement or establish a nominating and election procedure for doing so.

Section Two: The Executive Committee shall have general supervision of the affairs of the interest group between its annual meetings and shall perform such other duties as are specified by these bylaws.

Section Three: The Executive Committee shall meet at the call of any one of its officers and with knowledge of the Chair. Business may be conducted by regular mail, phone, fax, or Internet.

Article VII

Representative to the ECA Representative Council

Section One: Each interest group shall select a representative to the association's Executive Council in accord with the principle of rotating membership on that body.

Section Two: An Executive Council member shall serve a two-year term.

Section Three: An Executive Council member is responsible for attending all meetings of that body at the association's convention and at other prescribed times during the year when the ECA Executive Council convenes.

Section Four: The Executive Council member shall present timely reports to his or her interest group about the deliberations at the Executive Council and undertake any special tasks assigned by the association's president.

Article VIII

Parliamentary Authority

American parliamentary practice as set forth in the most recent edition of *Robert's Rules of Order, Newly Revised* shall govern the conduct of the interest group and the procedures at its meetings.

Article IX

Amendment of the Bylaws

Section One: These bylaws may be amended at any meeting of the interest group by a majority vote, provided a previous notice of at least thirty days has been given, or by a two-thirds vote without notice.

Section Two: Proposed amendments to these Bylaws shall be presented to the membership during the interest group business meeting at the annual convention unless otherwise determined by the chair who will then notify

the membership accordingly. Such an amendment shall be adopted immediately after it is approved by a two-thirds majority of the members present.

Adopted: Friday, April 23, 2004 in Boston, MA

Updated: