

ECA 2019  
Community College Interest Group  
Business Meeting  
Saturday 8:00 – 9:00am

- I. Call to order at 8:06 a.m. with 11 people in attendance.
- II. Introductions were made by Michael Stutz
  - A. Community College Planner – Michael Stutz
  - B. GIFTS Planner - Andy Chuang
  - C. Secretary - Susan Ward
  - D. Community College EC Representative – Jessica Papajcik
- III. Old business
  - A. Approval of 2018 minutes
    1. Nancy Willets said some names were spelled incorrectly on 2018 minutes. Revisions will be made.
    2. Jessica Papajcik moved to approve the minutes and Tom Donlan second the motion. The minutes were unanimously approved.
  - B. Report from 2019 Community College Interest Group Planner – Michael Stutz
    1. We had three slots with four panel submissions submitted. A 4<sup>th</sup> panel was not planned because the review scores were quite low and the panel didn't seem like a good fit for the section. Michael posed the question of whether it should have been programmed anyway.
    2. There were 7 reviewers for the 2019 programming.
    3. We have 4 slots for next year.
    4. Michael Stutz provided historical data on the number of slots we've been granted since 2013: 2013-6; 2016-4; 2017-4; 2018-5 (one was for the task force meeting); 2018-4.
    5. We need to consider ways to increase submissions.
  - C. Report from 2019 GIFTS planner – Andy Chuang
    1. There were 41 submissions with 14 accepted. This resulted in a 34% acceptance rate. The cut off rubric score averaged 17. There were 13 reviewers for GIFTS.
    2. They were programmed by submission theme—one about public speaking and the other about general topics.
    3. The submission system changed and this limited the ability of customizing a review rubric for GIFTS. The standard rubric was used with direction about how to use the criteria to correspond to the GIFTS submission.
    4. Susan Ward noted that it was helpful to have a more competitive submission process and that giving speakers 8 minutes was more useful than previous attempts to have more speakers with less speaking time.
  - D. Report from Community College EC Representative – Jessica Papajcik
    1. More than 800 people attended the convention – includes all populations.
    2. There will be a planning meeting for undergrad scholars conference with past and future planners. Contact Tom Donlan for more information.
    3. ECA is working with state associations including giving free exhibitor spaces to them.
    4. A new system was used for submissions, Attendee Interactive.
    5. Update on travel stipends for students: There is \$5000 for community college students. There was an automatic reply to submissions for undergraduate scholars conference about scholarship funds. If a student doesn't submit then they won't know about scholarship opportunities. The link to finding need for financial support takes many steps and starts with registering for the conference which you may not want to register without knowing how much funding is available. The money is distributed among the number of people who applied. There are 50 who applied for the \$15,000 pot (10-15 didn't finish application). Same rules apply to community college

funds. Nancy: a couple of people could brainstorm from our group about this and give ideas to Jessica to pass along to EC.

6. The Hyatt is \$189 a night.
7. The Executive Director position was changed to a five-year term.
8. Jennifer Waldeck will be organized Baltimore – Harboring Innovation
9. Connect Conference will be next year – opposite Basic Course. There is \$5,000 in budget next year. Jennifer Waldeck wants to accommodate our needs.
10. They are considering having an awards luncheon in Baltimore but there's no ballroom available. The idea is to put award ceremony, luncheon, and keynote all in one event.
11. Bylaw change was proposed to extend cap to consecutive two-years for IG representative to EC. The entire membership has to vote on it. Jessica Papajcik has one year left on her term.

E. Report from Community College Interest Group Representative to NCA Legislative Assembly – no report was available. Kerry Byrnes-Loinette is now the regional representative.

#### IV. New Business

A. Kathryn Thweatt thanked Michael Stutz and gave a gift of appreciation to him.

B. ECA 2020 – Andy Chuang

1. The convention will be held in Baltimore from April 1 – April 5.
2. The theme is Harboring Innovation
3. Connect Conference will be held.
4. Call goes out in May with submission deadline of October 15. The notice for reviews is January 18.
5. There are 4 slots for community college and two slots for GIFTS.
6. Need to carefully consider if technology is needed as technology support is expensive.
7. The Hyatt is \$189, \$239 for 4 people; March 2 deadline for booking.

C. Election of new officers

1. GIFTS 2019/CC 2020

- a. Nancy Willets nominated Jessica Papajcik.
  - b. Susan Ward seconded the nomination and moved to close nominations. Nancy Willets moved to vote by acclamation and it was so moved.
2. No other elections were needed.

D. Discussion Items

1. Michael Stutz discussed the need to have a formal list to communicate directly with one another apart from going through ECA. Susan Ward said she would investigate the listserv option.
2. Nancy Willets announced that Kerry Byrnes-Loinette had her twins yesterday and the group congratulated her.
3. Need to plan Connect Conference (ran out of time)
4. Need to discuss how to increase submissions (ran out of time)

V. Meeting was adjourned at 9:00 a.m.